

GAO2007
WD176-074

Before completing this form, refer to the accompanying notes of guidance, and the Graduate Studies Prospectus (<http://www.ox.ac.uk/postgraduate>). Any errors resulting from a failure to do so may delay your application.

Please write in BLOCK CAPITALS using black ink. Complete all sections.

For office use only

Section A: Your Personal Details

FAMILY NAME	TITLE (Mr., Mrs., Ms., Miss etc.)
FIRST NAME	GENDER: MALE <input type="checkbox"/> FEMALE <input type="checkbox"/>
MIDDLE NAME(S)	DATE OF BIRTH: day __ / month __ / year _ _ _ _
PREFERRED USED NAME	PREVIOUS NAME

Section B: Contact Information

HOME ADDRESS	CORRESPONDENCE ADDRESS (if different)
POSTAL//ZIP CODE:	POSTAL//ZIP CODE:
COUNTRY:	COUNTRY:

EFFECTIVE DATES FOR CORRESPONDENCE ADDRESS (please make allowance for any time-lag in postal delivery)

TELEPHONE (if you give more than one, please designate a primary contact number)

TYPE (mobile, daytime, evening, fax)	NUMBER (inc. international direct dialling code if outside UK)
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EMAIL (if you give more than one, please designate a primary address)

Section C: Programme of Study (for entry in the academic year commencing October 2007)

Applicants should complete ONE sub-section only (1, 2 OR 3). This form may only be used to apply for one programme.

1. Applicants for Research Programmes:

If you wish to apply for a **research degree**, you should complete this section.

- i) Please state the six-digit course code as given in the notes of guidance (Continuing Education see Booklet B):

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- ii) Please confirm which research qualification you intend to work towards:

☐ M.Sc. *by research* ☐ M.St. *Legal Research* ☐ M.Litt. ☐ D.Phil.

- iii) Finally, please state the Department or Faculty in which you wish to work, and a suggested title for your research proposal here:

Department or Faculty:

Title (or research project/field, if applicable):

2. Applicants for Taught Programmes:

If you wish to apply for a **taught degree**, you should complete this section.

- i) Please state the six-digit course code as given in the notes of guidance (Continuing Education see Booklet B):

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- ii) Please confirm which taught qualification you intend to work towards:

☐ M.St. ☐ M.Sc. *by coursework* ☐ M.Phil. ☐ B.Phil. ☐ B.C.L. ☐ M.Juris.
☐ Postgraduate Diploma ☐ Postgraduate Certificate ☐ Diploma ☐ M.Th.

- iii) Finally, please give the title of your course (e.g. 'Modern History', 'Diagnostic Imaging' etc.):

If applicable, give the option you wish to follow within the programme of study named above (e.g. Within the M.St. English Language & Literature: '1900-present day', or the MSc Educational Studies: 'Higher Education')

3. Applicants for PGCert & PGDip programmes run by the Department for Continuing Education (OUDCE):

If you wish to apply for a **non-matriculated programme** with OUDCE, please complete this section.

- i) Please state the six-digit course code as given in Booklet B (Guidance for Continuing Education applicants):

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- ii) Please confirm which qualification you intend to work towards:

☐ Postgraduate Diploma ☐ Postgraduate Certificate

- iii) Finally, please give the title of your course.

Title of course (e.g. 'Psychodynamic Practice', 'Evidence-Based Health Care' etc.):

Section D: College Choice & Additional Course Information

COLLEGE CHOICE:

Please specify your preferred choice of college.

Details of which colleges accept which courses may be found on our website: www.admin.ox.ac.uk/gsp/

For office use only

ALTERNATIVE COLLEGE CHOICE:

Please also give a substitute.

We will use this if your original choice does not accept applications in your subject area.

Part-time study requested (please tick): ☐

Please ensure that your programme of study supports a part time option by consulting the table in the notes of guidance – if it does not, and you request it here, your preference will not be taken into account and you will be considered for full time study.

Alternative start date (please tick): ☐ Hilary Term (January 2008) ☐ Trinity Term (April 2008)

You must ensure that your programme of study supports enrolment at times other than October 2007 by contacting the department or faculty concerned. If it does not, and you request it here, your preference will not be taken into account and you will be considered for entry in October 2007.

Section E: Nationality & Citizenship

COUNTRY OF NATIONALITY (Please give effective dates, if you have not been a national of a given country since birth)

COUNTRY OF BIRTH (if different from nationality)

COUNTRY OF LEGAL PERMANENT RESIDENCE FOR THE LAST THREE YEARS

You **must** refer to the notes of guidance for advice before completing this section.

COUNTRY

from (dd/mm/yyyy)

to (dd/mm/yyyy)

Section F: Language Proficiency Information

Is English your first language? ☐ YES ☐ NO (If 'no' please refer to the advice given below)

If you have a working knowledge of languages other than English, please specify, and state the level of your competence:

If English is not your first language, you are required to submit proof of your proficiency. You will be asked to provide details of this in section H below. Certification, in IELTS, TOEFL or the Cambridge CPE, should be provided from within the last 2 years. Waivers are at the discretion of the relevant department, for whom a letter should be included with your application outlining the reasons why an exception should be made.

Our minimum language requirements are listed in the notes of guidance; be sure to check which level is required for your programme on the specific subject entries in the prospectus (<http://www.admin.ox.ac.uk/gsp/>).

Section G: Additional Information

Please give dates of your availability should you be required for an interview or visit:

How did you find out about the programme of study you have applied for?

☐ Internet ☐ Brochure ☐ Prospectus ☐ Recommendation ☐ Visit ☐ Other (please specify):

If you have applied for a **taught Master's course**, do you intend to apply for admission to a research degree afterwards?

☐ YES

☐ NO

☐ UNSURE

Would you be interested in college accommodation if it is available?

☐ YES

☐ NO

Please provide the following additional information about *those who will be accompanying you, if any*:

Number of adults:

Sex and dates of birth of any children who will accompany you:

To which other institutions have you applied?

Institution Name:

Location:

Section H: Admissions Test Results

Please enter details about any relevant admission tests that you have taken (i.e. IELTS, TOEFL, Cambridge CPE, GRE and GMAT)

Test type	Date taken	Overall result	Constituent scores where given, e.g. TOEFL

Section I: Details of Current & Previous Higher Education

Previous University/ Institution Attended	Dates		Qualification obtained or expected	Main subject	Result (including grade/classification)
	From	To			

Section J: Funding Information – For All Applicants

Please give details of funding you have already secured, along with the names of other sources to which you have applied, or to which you intend to apply, to support your studies at Oxford. **It is very important that you give full and detailed information about the arrangements you will be making to fund your studies.**

Funding Source	Status	Expenses Covered	Period Covered	Amount	Notification Date (if not secured)
	<input type="checkbox"/> Intend to apply <input type="checkbox"/> Applied for <input type="checkbox"/> Secured				
	<input type="checkbox"/> Intend to apply <input type="checkbox"/> Applied for <input type="checkbox"/> Secured				
	<input type="checkbox"/> Intend to apply <input type="checkbox"/> Applied for <input type="checkbox"/> Secured				
	<input type="checkbox"/> Intend to apply <input type="checkbox"/> Applied for <input type="checkbox"/> Secured				

Section K: For International Students Only

This form also serves as the application form for the scholarships listed below. **If you are not an international student, please go directly to Section L.** You must read the separate guidance (Booklet C) enclosed with this form to check your eligibility, before completing this section. You will not be eligible for all awards. Once you have carefully checked that you are eligible, please tick the scholarship(s) for which you wish to be considered. Clarendon applicants **must** also apply for ORS by ticking both boxes if their programme of study is eligible for ORS funding.

- | | | | | |
|---|--|--|--|--|
| <input type="checkbox"/> Clarendon Fund (overseas*) | <input type="checkbox"/> China Oxford Scholarship Fund (China**) | <input type="checkbox"/> Chinese Ministry of Education/ Oxford Award (China: specific Univs**) | <input type="checkbox"/> Dulverton (Central/Eastern Europe*) | <input type="checkbox"/> Hill Foundation (Russia) |
| <input type="checkbox"/> Jenkins Memorial (Europe*) | <input type="checkbox"/> Karim Rida Said (Middle East*) | <input type="checkbox"/> K C Wong (China) | <input type="checkbox"/> Noon Foundation (Pakistan) | <input type="checkbox"/> Oppenheimer Fund (South Africa) |
| <input type="checkbox"/> ORS Award (overseas*) | <input type="checkbox"/> Raffy Manoukian (Armenian descent) | <input type="checkbox"/> Sasakawa (Japan/Japan-related study) | <input type="checkbox"/> Scatcherd European (Europe*) | |

* See booklet for list of eligible countries

** There is an additional scholarship application form for these awards (see brochure)

Proposed future career:

Family Details (for candidates for the Karim Rida Said and Noon Foundation Scholarships only):

Father's Full Name: _____ Father's Occupation: _____
 Mother's Occupation: _____ Occupation of spouse (if married): _____
 Age and Occupation of any brothers/sisters: _____ Do you have any relatives in the UK? ☐ YES ☐ NO

Karim Rida Said applicants only: Are you related or married to a former/current Karim Rida Said scholar? ☐ YES ☐ NO

Section L: Special Needs

Having first consulted the relevant section of the notes of guidance, please enter the code in the box most appropriate to you:

- 0 You are not disabled
- 1 You have a disability and are in receipt of a UK Student Disability Allowance
- 2 You have a disability and are NOT in receipt of a UK Student Disability Allowance:

If you have indicated that you have a disability, please enter the code in the box from the list of statements below which is most appropriate to you.

- | | |
|--|--|
| 1 Dyslexia | 6 Mental health difficulties |
| 2 Blind/partially sighted | 7 An unseen disability e.g. diabetes, epilepsy, asthma |
| 3 Deaf/have a hearing impediment | 8 Multiple disabilities (please specify below) |
| 4 Wheelchair user/have mobility difficulties | 9 A disability not listed above (please specify below) |
| 5 Personal care support necessary | 10 Autistic Spectrum Disorder |

Section M: Personal Statement or Research Proposal

Applicants for taught programmes should submit a brief 'statement of purpose', giving an account of their motivation for graduate study at Oxford. You may wish to consider a number of issues: what relevant academic, research or practical experience do you have? Why are you applying to this particular programme of study? What areas of study in the subject interest you? One page is usually sufficient, which should be submitted as a separate sheet enclosed with the application.

Applicants for research and 'research preparation' programmes (the D.Phil., M.Litt., M.Sc. by research, or M.St. in research methods, including the M.St. Legal Research) should outline their research plans. Up to two pages is normally sufficient (unless a department states otherwise below), which should be submitted as a separate document enclosed with the application.

The amount of detail required will vary between different subject areas, and applicants may wish to seek further advice from their department or faculty before writing their proposal (contact details are given in the prospectus and online). For example, applicants for research programmes in the humanities and social sciences will usually be expected to submit a comparatively well-developed proposal, giving an outline of how they intend to structure and undertake their research, and where possible, a preliminary title for the thesis. In other subjects applicants will simply need to describe the preparatory reading and coursework that has motivated their choice of subject area. Some departments have chosen to offer specific advice to their applicants, which is given below:

Biochemistry: Provide a brief indication of the area of your proposed research, from the list on our website. Please also give the names of supervisors, in order of preference, with whom you would like to work (for both please see http://www.bioch.ox.ac.uk/graduate/research_areas).

Chemistry (all sub-departments): Provide a brief indication of the area of your proposed research. Please also give the names of three supervisors, in order of preference, with whom you would like to work (see www.chem.ox.ac.uk/staff.html for information).

Computing Laboratory: Research students should consult the guidance available on the department's website before completing this form - <http://web.comlab.ox.ac.uk/oucl/prospective/dphil/requirements.pdf>

Earth Sciences: You should give a brief indication of the area in which you wish to carry out research. This may be quite specific, but need not be if you have yet to develop such a proposal.

Experimental Psychology: Applicants for the **M.Sc. Research Methods in Psychology** should provide a statement of no more than 1000 words of their reasons for taking this course and their aims after completing it.

Life Sciences Interface Doctoral Training Centre: You are expected to provide a 1000-word essay on how you believe your background and experience would relate to one of the application areas (Bioinformatics; Bionanotechnology; and Medical Imaging).

Materials: 1. Please list up to six research topics and supervisors from the list at www.materials.ox.ac.uk/postgraduate/newprojects.html, in order of preference 2. In no more than 400 words, outline your research interests and indicate clearly how these relate to the projects you have listed (please note that the Department does *not* require applicants to submit a two-page research plan).

Mathematics: 1. Please provide details of the area within Mathematics in which you wish to conduct your research, along with a brief statement of purpose. A detailed research proposal is not required.

Physics (all sub-departments): please contact the department in which you wish to work well in advance of application. **Condensed Matter Physics** applicants are asked for a brief indication of the area in which you wish to carry out research. This may be quite specific, but need not be if you have yet to develop such a proposal.

Systems Biology Doctoral Training Centre: You should provide a 1000-word essay on how you believe your background/experience would relate to one of the four research themes (Bacterial sensory networks; Regulation of CDK pathways; Cellular Hypoxia; and Physiome modelling).

Section N: Supporting Materials Checklist

Supporting materials are required from all applicants.

Check the enclosed notes of guidance very carefully to ensure that you understand which supplementary materials must accompany your application. Any delay in sending the correct materials to the Graduate Admissions Office may result in delay, or in your application not being considered. **All applicants should ensure that two copies (one original & one duplicate) of all materials, including the application form, are submitted in time for the relevant deadline.**

Compulsory for all programmes of study:

Referee name	Address of referee	Relationship to applicant	Enclosed (please tick)
			<input type="checkbox"/>
			<input type="checkbox"/>
			<input type="checkbox"/>
Transcript/s (see the notes of guidance for a full explanation of this requirement if you are unsure)			<input type="checkbox"/>
A current CV/résumé			<input type="checkbox"/>
EITHER Applicants for taught courses must submit a statement of study plans (see Section M above)			<input type="checkbox"/>
OR Applicants for a research degree must submit a research proposal (see Section M above)			<input type="checkbox"/>

Additional items may be compulsory for your application. Please consult the prospectus & notes of guidance for details:

Written work 1	<input type="checkbox"/>
Written work 2	<input type="checkbox"/>
Other items required of some applicants:	
English Proficiency Score (IELTS, TOEFL or Cambridge CPE)	<input type="checkbox"/>
Test results (GRE, GMAT)	<input type="checkbox"/>

If TWO copies (one original and one duplicate) of the application form and supporting material required by your programme of study are not received by the closing date of the final relevant deadline, your application will not be considered. It is your responsibility to ensure that all the materials are submitted in time. The Graduate Admissions Office will not copy materials for you, and any delay caused in the processing of your application by the late submission of these materials may result in your application not being considered. Any materials sent separately should always be sent to the Graduate Admissions Office.

If you encounter difficulty in gathering the materials in time for the deadline, you should contact the Graduate Admissions Office for advice. We may be able to suggest ways to help you meet our requirements, but only if you contact us in advance of the closing date.

Section O: Data Protection & Final Checklist

Final checklist:

Please confirm that you have:

- ☐ Filled out all required sections of the application form, including your college choice.
- ☐ Gathered together all documentation required for your programme of study (see page 9 of the guidance notes).
- ☐ Completed 'Appendix A: Ethnic Background'. Please enclose **one copy only**.
- ☐ Provided two copies (one original and one duplicate) of your form and other required materials.
- ☐ Made arrangements for your application to be delivered to the Graduate Admissions Office in good time for the closing date of the 'gathered field' you intend to be considered in.

You should enclose a self-addressed post card if you wish to receive acknowledgement that your application has arrived.

Data Protection:

We will not discuss details of your application with anyone, including family members, unless you have agreed for them to act as an agent on your behalf.

If you wish to nominate someone to act in this capacity, please provide his or her details here. Please note that anyone you appoint as an agent will also be able to give instructions relating to your application.

Name of agent

Relationship to applicant

Agent's date of birth

Section P: Declaration

Once you have completed the above, please read the declaration below and sign to indicate you agree with its terms:

I understand that the information provided on this form will be held on the University's administrative computer system for the purposes of student administration. I consent to the collection and processing of relevant personal data by the University and colleges, subject to the provisions of the Data Protection Act (1998).

I am aware that this information will not be shared with a third party unless my permission is given in Section O (above).

I confirm that the information I have given on this application form is, to the best of my knowledge, complete and accurate.

SIGNATURE:

DATE:

SIGNED (PLEASE PRINT NAME):



APPENDIX TO APPLICATION FORM GAO2007

ETHNIC BACKGROUND

The University is required under statute to seek and return information about the ethnic background of all its applicants for HESA (the British Government's Higher Education Statistics Agency). The information provided is used to monitor rates of participation in Higher Education by particular groups of people.

This information will not form part of any assessment of your application. *We do not require a duplicate of this sheet.*

Please enter in the box below the appropriate code which best describes your ethnic background.

- 11 White – British
- 12 White – Irish
- 13 White – Scottish
- 14 Irish Traveller
- 19 Other White background
- 21 Black or Black British – Caribbean
- 22 Black or Black British – African
- 29 Other Black background
- 31 Asian or Asian British – Indian
- 32 Asian or Asian British – Pakistani
- 33 Asian or Asian British – Bangladeshi
- 34 Chinese or other ethnic background – Chinese
- 39 Other Asian background
- 41 White and Black Caribbean
- 42 White and Black African
- 43 White and Asian
- 49 Other Mixed background
- 80 Other ethnic background

If you do not wish to specify your ethnic background please enter code 98.